

Registration Procedures for Students New to Hillside

First step for registering

The following are required for registering a student in the district:

- Original Birth Certificate
- Immunization Record
- Transfer papers from previous school
- Test scores and grades from previous school
- Physical from your doctor (forms provided at schools)

Second step for registering

3 Proofs of Residency are required:

One from each of the categories listed below is required.

- Category 1
- Current tax bill
 - Current mortgage statement
 - Current lease
- Category 2
- Current utility bill for your residence (gas, electric, phone, etc.)
- Category 3
- Driver's license
 - Financial/Bank account statement
 - Current pay stub w/address
 - State agency document

- The Hillside Public Schools Residency Officers conduct investigations throughout the year.
- Hillside Schools staff member reserves the right to ask for additional proofs of residency at his/her discretion.
- If you are residing or staying in someone's residency, proof of their residency is required.

Please be advised of the following Township Ordinance: The Town of Hillside, Code, Section 211-5, et.seq., provides that it is unlawful for any person over the age of 18 to assist, aid, abet, allow, permit or encourage an ineligible student to register or enroll in the Hillside School District, or to knowingly permit or use his or her address or residence in the registration or enrollment of an ineligible student. Anyone who violates the ordinance is subject to a fine of **\$1,000.00** and to the payment of restitution which could include tuition costs, investigation expenses and attorney fees.

SPECIAL SERVICES

If your child is between three and twenty-one years of age, and exhibits physical, sensory, emotional, cognitive, social, or communication problems, please contact: Hillside Board of Education - Department of Special Services. (908) 352-7664 x8448 Children who exhibit one or more of the problems indicated above, may be eligible for interventions in the general education program, or for an evaluation to determine eligibility for special education and related services.